

**THE CHILDREN'S CIRCLE AT MYERS PARK UNITED METHODIST CHURCH
APPLICATION FOR EMPLOYMENT**

Please attach resume if available and return to: The Children's Circle @ MPUMC
Attn: Susan Wade, Director
1501 Queens Rd.
P. O. Box 6161
Charlotte, N.C. 28207

Position Desired: Lead Teacher_____ Assistant Teacher_____ When are you available for work? _____

Each inquiry on this application must be fully answered or completed. Otherwise, you will not be considered for employment.

PERSONAL DATA * Please Print	
Name	Email
Address	
Telephone #	
Social Security #	
Are you 18 years of age or older? Yes_____ No_____	

Have you ever completed an application for employment or worked for The Children's Circle?

Yes_____ No_____ If yes, give date(s)_____

EDUCATION: Please list your educational experiences in chronological order with most current listed first.

School	City, State	Degree	Years Attended	Date of Graduation

PREVIOUS EMPLOYMENT: Please list present or previous employers in chronological order with most current listed first.

Employer (address and telephone)	Dates employed (mo/yr)	Salary (Start/Final)	Job Description	Reason for Leaving

Please indicate your first, second, and third choice of the following:

- Toddlers 2 days_____ 4 days_____
- Two's 2 days_____ 3 days_____ 5 days_____
- Three's 3 days_____ 4 days_____
- Four's 4 days_____ 5 days_____
- Five's 5 days_____

(Our ability to honor your preference is subject to staffing needs.)

- Check the following areas of interest that you have some skill and/or enjoy sharing with young children:

Art_____ Movement_____ Music_____ Science_____ Math_____ Cooking_____

Storytelling_____ Literacy_____ Dramatics_____ Do you play an instrument? _____

Do you belong to any professional early childhood organizations? _____ If yes, please list _____

Comment on any early childhood related books or articles you have read in the past year.

Write a brief statement about what you enjoy most about your experiences with young children. Please feel free to include a statement about your thoughts on how young children learn best.

Applicant's Statement

I understand that The Children's Circle of Myers Park United Methodist Church (TCC) is committed to providing equal opportunity in all employment practices to all applicants and employees without regard to age, race, color, national origin, sex, religion, handicap or disability, or any other category protected by law.

I authorize former and present employers, work and personal references listed in the application, and any other individuals I may name, to give TCC or its designee any and all truthful information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release such parties from all liability for any damages that may result from furnishing same to TCC. I also authorize TCC to provide truthful information concerning my employment with TCC to future employers and I agree to hold it harmless for providing such information.

I understand that TCC may from time to time investigate my driving, criminal and/or other background records to the extent allowed by law to determine my fitness to work for TCC and I release TCC and any parties who provide such information or records from all liability from any damages that may result same to TCC.

I understand that this employment application and any other TCC documents are not promises of employment. Should I be employed, I understand that my employment will be on a trial period for at least ninety (90) days from the date of my hiring. I understand that no manager, director or other representative of TCC has any authority to enter into any agreement for employment for any specified period of time, or make any agreement contrary to the foregoing, except that the Director of TCC may do so in writing.

The information given by me in this application and during the interview process is true and complete in all respects, and I agree that if the information is found to be false, misleading or unsatisfactory in any respect (in TCC's exclusive judgment) that I will be disqualified from consideration for employment or subject to immediate discharge if discovered after I am hired.

DO NOT SIGN UNTIL YOU HAVE READ AND UNDERSTAND THIS STATEMENT

Signature of Applicant _____ Date _____

